

# OSHA NEW RECORD KEEPING REQUIREMENTS

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By: Charlene Sitterly - Program Manager on 09/18/2014 03:03 pm



*Have you heard? The Occupational Safety and Health Administration (OSHA) has announced new requirements for reporting severe work-related injuries. OSHA has also provided an updated list of industries exempt from recordkeeping requirements. This just in, after preliminary results from the 2013 national census on fatal occupational injuries was released by the Bureau of Labor Statistics (BLS).*

## What are the new requirements?

First, the rule updates the list of industries that are exempt from the requirement to routinely keep OSHA injury and illness records, due to relatively low occupational injury and illness rates. The previous list of industries was based on the old Standard Industrial Classification (SIC) system and injury and illness data from the Bureau of Labor Statistics (BLS) from 1996-1998. The new list of industries that are exempt from routinely keeping OSHA injury and illness records is based on the North American Industry Classification System (NAICS) and injury and illness data from BLS from 2007-2009.

**Note: The new rule retains the exemption for any employer with ten or fewer employees, regardless of their industry classification, from the requirement to routinely keep records.**

Second, the rule expands the list of severe work-related injuries that all covered employers must report to OSHA. The revised rule retains the current requirement to report all work-related fatalities within 8 hours and adds the requirement to report all work-related in-patient hospitalizations, amputations and loss of an eye within 24 hours to OSHA.

## When will the changes go into effect?

The new OSHA recordkeeping requirements will be effective, January 1, 2015.

## Who will be affected by the change(s)?

Workplaces under federal OSHA jurisdiction will be affected by the changes.

Establishments located in states that operate their own safety and health programs (State Plans) should check with their State Plan for the implementation date of the new requirements. To see a list of partially-exempt industry groups by NAICS Code, see the following DOL/OSHA Wepage(s) <https://www.osha.gov/recordkeeping/ppt1/RK1exempttable.html>.

**Need Help? Call toll-free now at 1-866-273-1105 or visit [www.usfsafetyflorida.com](http://www.usfsafetyflorida.com) to speak with a Safety & Health Consultant.** For training and education on the new recordkeeping requirements, contact the USF OSHA Training Institute Education Center. The USF OSHA Training Institute Education Center is offering the OSHA 7845 – Recordkeeping Rule Seminar. Now is the time to benefit from this comprehensive training program! Dial (813) 994-1195 or visit [www.usfotcenter.org](http://www.usfotcenter.org) for more information. Coming soon! To further assist you with your recordkeeping requirements, USF SafetyFlorida Consultation Program will soon be providing RecordKeeper, a free and secure online OSHA recordkeeping system. This system will allow you to fill-in the data one time, and it will automatically update each of your OSHA recordkeeping forms. RecordKeeper is currently being updated. Check back soon for access to the updated version.

*SWPA is an OSHA Alliance Partner for immediate access to assistance from USF, Safety Florida Consultation Program or Georgia Tech, Safety Consultation in Georgia go to [http://www.swpa.ag/caution\\_ahead.html](http://www.swpa.ag/caution_ahead.html) and scroll down for "Regulatory Compliance" Links and Resources!*

## 2014 Safety Meeting Record

Date: \_\_\_\_\_ Company: \_\_\_\_\_

Names and signatures of ALL attendees to be attached.

Conducted by:(signature) \_\_\_\_\_